



## Delivery Technician

### JOB SUMMARY

The Delivery Technician is responsible for delivering durable medical equipment to Apria patients in the home.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Pulls, packs, delivers and picks up medications, supplies and basic equipment.
- May instruct patients on basic use of respiratory therapy equipment, durable medical equipment, oxygen equipment, and other equipment/services approved by state licensure limitations.
- Loads and unloads durable medical and infusion equipment onto delivery vehicle.
- Responds to emergency delivery calls as needed during regular business hours and on an on-call basis.
- Completes necessary paperwork including daily delivery logs, pick-up and delivery forms and vehicle maintenance logs. Distributes paperwork to appropriate personnel.
- Maintains supply component of patient profiles.
- Notify supervisor if any one of the following items is discovered in the patient's home:
  - a) Physical abuse of any family member
  - b) Home environment is unsafe for the care ordered, such as unsanitary conditions or insufficient food for children
  - c) Animals in the home that cause unsanitary conditions
- May clean and assist with the repair of equipment.
- Perform routine vehicle maintenance including the checking of gasoline, oil fluids, tire pressure and brakes. Report malfunctions to supervisor.

### OTHER DUTIES

- Performs other duties as required.

### SUPERVISORY RESPONSIBILITIES

- N/A

### MINIMUM REQUIRED QUALIFICATIONS

#### Education and/or Experience

- Education or experience equivalent to a high school diploma is required.
- At least one year related experience is required.

#### Certificates, Licenses, Registrations or Professional Designations

- Successful completion of Apria Healthcare's Driver Training Program.
- Must meet job-related requirements to comply with D.O.T., F.D.A. and standards of accrediting body.

## Language Skills

- English (reading, writing, verbal).

## PHYSICAL DEMANDS

While performing the duties of this job, the employee uses his/her hands to finger, handle or feel objects, tools or controls; reach with hands and arms; stoop, kneel, or crouch; talk or hear. The employee uses computer and telephone equipment. Specific vision requirements of this job include close vision and distance vision. Must be able to travel by plane and automobile (if applicable).

- Regularly required to use hands to write, use computer, operate a motor vehicle, use a hand held device, telephone and use a document imaging system and manipulate documents.
- Regularly required to read documents and write neatly, legibility and transcribe accurate information and numbers/values.
- Employee continually engages in activities that require talking and hearing.
- This position requires frequent variations including sitting, walking, standing, kneeling, reaching or stooping.
- The employee must possess and maintain a valid driver's license, specific to vehicle operated in the conduct of this job.
- Specific vision abilities required to perform this job safely include close vision, distant vision, night (low to limited light) vision and the ability to adjust focus to work on a computer and read documents.
- Strength Aspects:
  - Frequently required to stand and lift objects from 1" to 36" high with weights ranging from 10 lbs - 160 lbs, and carry objects for distances ranging from 1 ft -350 ft, including travel up and down stairs or in elevators.
  - Frequently required to push or pull objects weighing from 20 lbs – 60 lbs, up and down stairs, through doorways and thresholds, using dollies or carts, or on flat or angled surfaces which may include outdoor surfaces, carpeting or smooth floors. Distances pushed or pulled could range from 1-25 ft on average.
  - Frequently required to grip objects with hands, up to 15 lbs of force.
  - Frequently required to grip objects with fingers, up to 10 lbs of force.
- Body Position and Flexibility Elements
  - Frequently required to climb 100 stairs on average ranging from 3"-10" in height,
  - Frequently stepping in and out of company vehicles ranging up to 20" in height.
  - Occasionally required to climb ladders up to 10' high, in general.
  - Frequently required to bend down at the waist to a torso level of 24" above the floor.
  - Frequently required to reach, on average, 20" away from the body.
  - Occasionally required to kneel on one or both knees and squat to perform many of the above tasks.